

# KNOWN DEFECTS PURCHASE AGREEMENT ADDENDUM

UK garage / dealer vehicle sales order and purchase agreement template

**Important:** This template is a general business document for recording vehicle sales orders, purchase agreements, finance conditions, part-exchange values, deposits, amendments, cancellation records and handover readiness. It is not legal, tax, accounting or financial advice. Have it checked by a qualified adviser for your exact business, finance permissions, consumer process and jurisdiction before relying on it.

Form reference / sales order number:	Date:	Staff member:
Vehicle registration:	Customer / buyer:	Salesperson:

## Purpose

Used where known defects are disclosed before sale.

## Details to Record

Customer full name:	Vehicle registration:
Defect description:	Evidence/photos attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
Repair agreed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Price adjusted because of defect? <input type="checkbox"/> Yes <input type="checkbox"/> No
Customer confirms defect was disclosed before purchase:	

## Notes / Supporting Evidence

**Compliance / guidance note:** Important: known-defect wording must not be used to remove a consumer's statutory rights. Used vehicles sold by traders must still meet the Consumer Rights Act requirements, taking into account age, mileage, price, description and other relevant factors.  
**Notes, supporting evidence, customer communications, order conditions, handover notes or follow-up action:**

## Signatures / Acceptance

Customer signature: _____	Garage signature: _____
Date: _____	Time / reference: _____