

# VEHICLE SPECIFICATION SHEET

Used to record the factual vehicle specification.

**Important:** This template is a general business record only and is not legal, tax, accounting or compliance advice. Adapt it for your process and have it checked by a qualified adviser before relying on it.

## 1. Vehicle / Customer / Core Details

Vehicle registration: _____	Make: _____
Model: _____	Variant/trim: _____
Body style: _____	Fuel type: _____
Transmission: _____	Engine size: _____
Colour: _____	

## 2. Description, Checks and Disclosure Details

Year: _____	Power output, if known: _____
Emissions band, if known: _____	ULEZ/CAZ status, if checked: _____
Number of seats: _____	Number of doors: _____
Factory options: _____	Aftermarket additions: _____

## 4. Office Use Only

Stock/deal file updated?: _____	Supporting documents attached?: _____
Reviewed by: _____	Date reviewed: _____