

# MILEAGE DESCRIPTION FORM

UK garage / dealer vehicle description and disclosure record

**Important:** This template is a general business document for recording vehicle description, advert, disclosure and sale-file checks. It is not legal advice. Have it checked by a qualified solicitor or compliance adviser for your exact business, jurisdiction and sales process before relying on it.

## Form Purpose

Used to record how mileage is described to the customer.

**Compliance note:** Business Companion says traders should carry out the necessary checks to verify mileage, and incorrect mileage can be a misleading action or misleading omission.

## 1. Form Details

Vehicle registration:		Odometer reading:	
Mileage warranted? <input type="checkbox"/> Yes <input type="checkbox"/> No:		Mileage not warranted? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Mileage discrepancy? <input type="checkbox"/> Yes <input type="checkbox"/> No:		MOT mileage checked? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Service mileage checked? <input type="checkbox"/> Yes <input type="checkbox"/> No:		History check completed? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Mileage wording for advert:		Mileage wording for invoice:	
Customer disclosure required? <input type="checkbox"/> Yes <input type="checkbox"/> No:			

Office notes / additional comments:

--