

ROADWORTHINESS DESCRIPTION FORM

UK garage / dealer vehicle description and disclosure record

Important: This template is a general business document for recording vehicle description, advert, disclosure and sale-file checks. It is not legal advice. Have it checked by a qualified solicitor or compliance adviser for your exact business, jurisdiction and sales process before relying on it.

Form Purpose

Used to record whether the vehicle is being sold as roadworthy, for repair, or for parts.

Compliance note: Used vehicles offered for sale by traders must be safe and roadworthy. Business Companion says exposing an unsafe or unroadworthy vehicle for sale may be a criminal offence.

1. Form Details

Vehicle registration:		Roadworthy? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
MOT status:		Safety checks completed:	
Dangerous defects known? <input type="checkbox"/> Yes <input type="checkbox"/> No:		Sold for road use? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Sold for repair? <input type="checkbox"/> Yes <input type="checkbox"/> No:		Sold for parts/scrap? <input type="checkbox"/> Yes <input type="checkbox"/> No:	
Transport required? <input type="checkbox"/> Yes <input type="checkbox"/> No:			

2. Sign-Off / Approval

Customer/trade buyer acknowledgement:	<hr/>	Manager approval:	<hr/>
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Office notes / additional comments: