

TRADE SALE VEHICLE DESCRIPTION FORM

UK garage / dealer vehicle description and disclosure record

Important: This template is a general business document for recording vehicle description, advert, disclosure and sale-file checks. It is not legal advice. Have it checked by a qualified solicitor or compliance adviser for your exact business, jurisdiction and sales process before relying on it.

Form Purpose

Used when selling a vehicle to another motor trader.

1. Form Details

Buyer/trader name:		Vehicle registration:	
VIN/chassis number:		Mileage:	
MOT status:		Known defects:	
Write-off status:		Roadworthiness status:	
Sold as retail-ready / repair / spares / trade stock:		Price:	

2. Sign-Off / Approval

Buyer acknowledgement:		Signatures:	
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Office notes / additional comments: