

VEHICLE DESCRIPTION CUSTOMER ACKNOWLEDGEMENT FORM

UK garage / dealer vehicle description and disclosure record

Important: This template is a general business document for recording vehicle description, advert, disclosure and sale-file checks. It is not legal advice. Have it checked by a qualified solicitor or compliance adviser for your exact business, jurisdiction and sales process before relying on it.

Form Purpose

Used when the customer signs to confirm they have read and understood the description.

1. Form Details

Customer full name:		Vehicle registration:	
Vehicle description reviewed? [] Yes [] No:		Mileage description reviewed? [] Yes [] No:	
Service history reviewed? [] Yes [] No:		MOT status reviewed? [] Yes [] No:	
Warranty description reviewed? [] Yes [] No:		Known defects reviewed? [] Yes [] No:	
Customer confirms they had chance to ask questions:			

2. Sign-Off / Approval

Customer signature:		Date signed:	
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Office notes / additional comments: